

THE COUNTY COMMISSION  
OF  
STONE COUNTY, MISSOURI

June 20, 2017

STATE OF MISSOURI |  
COUNTY OF STONE |

Be it remembered that a session of the County Commission of Stone County was held in the courthouse at Galena, on June 20, 2017. Those in attendance today were Presiding Commissioner Dennis Wood, Southern Commissioner Hank Smythe and Northern Commissioner Mark Maples.

**Morning Session:**

**9:00 AM**

Presiding Commissioner Dennis Wood opened the meeting with the pledge of allegiance to the flag. Following the pledge of allegiance, Sheriff Doug Rader delivered the prayer. Those present for this meeting today are as follows: Earl Johnson, IT Director; Michelle Essary, Prosecuting Attorney's office; Brad Hudson, Assessor; Matt Selby, Prosecuting Attorney; Anna Burk, Collector's office; Sammie Thompson, Planning and Zoning; Kristi Stephens, Treasurer; Amy Larson, Recorder of Deeds; Debbie Scobee, Circuit Clerk; Brad Hudson, Assessor; Wendy Metcalf, Public Administrator; Wendy Doucey, Sheriff's office; Chief Tim Gideon; Sheriff Doug Rader; County Counsel William McCullah; Donna McConkey, Chief Deputy County Clerk; Cindy Elmore, Stone County Clerk; Denise Dickens, Commission Administrative Assistant and Tena Foster, Stone County Clerk's office.

**Elected Officials/Department Heads Monthly Meeting**

Presiding Commissioner Dennis Wood, discussed information on the new construction of the expansion of the Law Enforcement Building. Also mentioned we have a new part-time employee with our janitorial service. Earl Johnson, IT Director, requested that everyone just keep taking precautions on opening emails, etc. on their computers. Kristi Stephens, Treasurer and Anna Burk, Collectors office were nominated to be in charge of the Employee Appreciation Picnic, scheduled for August 3<sup>rd</sup>, at the Courthouse.

## **Sales Tax Report**

General Revenue Sales Tax receipts were down 34.08% for the month and up 1.63% for the year. Capital Improvement Sales Tax receipts were down 32.86% for the month and up 1.88% for the year. Law Enforcement Sales Tax receipts were down 32.86% for the month and up 1.88% for the year. The Local Option Use Tax is up \$200,146.1 from this time last year.

## **2017 Budget Expenditure and Revenue lines**

Expenditure and Revenue lines were reviewed and discussed.

### **Recess: 9:30 AM to Commission Meeting at 10:00 AM**

#### **10:10 AM**

Presiding Commissioner Dennis Wood opened the meeting with the pledge of allegiance to the flag. Those present for this meeting today are as follows: Jennifer Wilson, N-Form; County Counsel William McCullah; Denise Dickens, Commission Administrative Assistant and Tena Foster, Stone County Clerk's office.

#### **Approval of Commission Minutes**

The matter to approve the minutes for Stone County Commission meeting dated June 15, 2017 was brought to decision by a roll call vote: Smythe – yes; Maples – yes; Wood – yes. Minutes ordered approved.

#### **Schedule of Bills - 1**

Presiding Commissioner Dennis Wood presented a schedule of bills that have been submitted to him from the County Clerk's office in the amount of \$20,251.50. This matter to accept the bills for payment was brought to decision by a roll call vote: Smythe – yes; Maples – yes; Wood - yes. Order to pay carried.

#### **Cindy Elmore, County Clerk-Approve Ulrich Software Contract**

Tabled till further notice.

#### **Recommendations from the Employee Salary Committee**

Donna McConkey, Chief Deputy County Clerk, discussed information regarding the wage scale projection report. Presiding Commissioner Dennis Wood, requested that all wage scales are to be finished and brought back to the Commission by mid-July for final reviews. Discussion only, no decision were made.

#### **Recess 10:58 AM**

#### **Back in Session 11:10 AM**

### **Jennifer Wilson N-FORM Architect Services**

Jennifer Wilson with N-FORM Architecture, came before the Commission regarding information on the New Construction of the expansion of the Law Enforcement Building.

Presiding Commissioner Dennis Wood requested that Jennifer Wilson, N-FORM Architecture, prepare a Contract & Schedule which includes a 6% Fee and bring it to the Commission Meeting on Tuesday, June 27, 2017. Matter to request Jennifer Wilson to prepare a contract, including the 6% Fee discussed was brought to decision by a roll call vote: Smythe – yes; Maples – yes; Wood - yes. Matter carried.

### **Announcements**

Presiding Commissioner Dennis Wood will be attending TCED meeting in Branson, today at 2:00. Cindy Elmore, Stone County Clerk will be swearing in the newly appointed Disability Board members at 6:30 PM, tonight, in the Stone County Courthouse. Also attending will be Stone County Commissioners and County Counsel William McCullah.

8:00 AM, Wednesday, June 21, Southern Commissioner Hank Smythe, Denise Dickens, Commission Administrative Assistant and County Counsel William McCullah will be attending the FEMA applicant briefing at New Beginnings Fellowship Church, in Hollister

The Stone County Commission will have an informational community meeting regarding the future expansion of the Law Enforcement Judicial Building. Public is welcome to attend.

Schedule of meetings are as follows:

- ~~May 11, 2017 at 6:00 PM — Stone County Courthouse Commissioners Room~~
- ~~May 18, 2017 at 6:00 PM — Blue Eye Community Center/Lions Club~~
- ~~May 25, 2017 at 6:00 PM — Kimberling City Library~~
- ~~June 1, 2017 at 6:00 PM — Cape Fair Community Building~~
- ~~June 8, 2017 at 6:00 PM — Reeds Spring High School Multi-Purpose Room~~
- ~~June 15, 2017 at 6:00 PM — Indian Point City Hall~~
- June 22, 2017 at 6:00 PM Crane-Stone County Library

### **Public Time:**

Time was extended to anyone who wanted to speak to the commission at this time.

### **Adjournment:**

The adjournment of the Stone County Commission meeting was brought to decision by roll call vote: Smythe – yes; Maples – yes; Wood – yes. Meeting adjourned at 12:11 PM.

# N·FORM ARCHITECTURE

## Typical Fee Breakdown: New Construction

Project Construction Cost	Percentage Charged	Maximum Fee
\$0 - \$250,000.00	Fee based on time	
\$250,000.00 - \$500,000.00	7.00%	\$35,000.00
\$500,000.00 - \$1,000,000.00	6.50%	\$65,000.00
\$1,000,000.00 +	6.00%	

## Typical Billing Per Project Phase

Project Phase	% of Fee
Schematic Design	15%
Design Development	20%
Construction Documents	40%
Bidding & Negotiation	5%
Construction Administration	20%

## Hourly Rates

Principal Architect: \$125.00  
 Architect II: \$115.00  
 Architect I: \$100.00  
 Intern Architect II: \$85.00  
 Intern Architect I: \$65.00  
 Student Intern: \$50.00  
 Clerical: \$40.00

## Reimbursable Expenses

Shipping  
 Printing

### CERTIFIED COPY OF ORDER

#### STATE OF MISSOURI

#### County of Stone

In the County Commission, of said County, on the 20<sup>th</sup> day of June 2017,  
 The following, among other proceedings, were had:

#### IN THE MATTER OF ERRONEOUS PAYMENT OF TAXES RECEIVED BY THE COLLECTOR OF REVENUE:

It is therefore ordered by the Stone County Commission that the Stone County Treasurer:  
 Kristi Stephens Refund the following:

TAX YEAR  
 2016  
 \$320.86

Hermoso, John M & Tami M  
 Dollar General Construction

#### STONE COUNTY COMMISSION

  
 Dennis Wood, Presiding Commissioner

  
 Hank Smythe, Southern Commissioner

  
 Mark Maples, Northern Commissioner

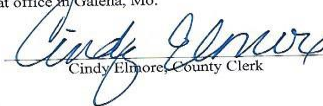
STATE OF MISSOURI )  
 COUNTY OF STONE )

I, Cindy Elmore, Clerk of the County Commission,

In and for said County, hereby certify the above and foregoing to be a true copy of the Proceedings  
 of our said County Commission, on the day and year above written, as the same appear of record in  
 my office in Galena, Missouri.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal this, the  
 20<sup>th</sup> day of June 2017 of said Court, at office in Galena, Mo.



  
 Cindy Elmore, County Clerk