

**STONE COUNTY HIGHWAY COMMISSION
MINUTES**

March 19, 2020

STATE OF MISSOURI |
SS
COUNTY OF STONE |

Be it remembered that a session of the County Highway Commission of Stone was held on March 19, 2020 at which the following were present: Presiding Commissioner Mark Maples; Northern Commissioner Wayne Blades; Southern Commissioner Hank Smythe and Northern Road Commissioner David Wilson.

Others present for this meeting were:

John View, VP of Journagans Construction; Robert Newman, South Assistant Foreman; Randy Burke, Central Shop Foreman; Mike Keithley, North Shop Forman; County Counsel William McCullah; Denise Dickens, Commission Administrative Assistant; Raquel Beasley and Tena Foster, Stone County Clerk's office.

12:02 PM

Presiding Commissioner Mark Maples, opened the meeting with the pledge of allegiance to the flag.

Approve Minutes

The matter to approve the minutes for Stone County Highway Commission meeting dated March 5, 2019 was brought to decision by a roll call vote: Wilson – yes; Rogers – yes; Smythe – yes; Maples – yes; Blades-yes. Minutes ordered approved.

2020 Award Bids

The following bids were awarded for 2020. County Counsel William McCullah will prepare the nonexclusive contracts for signatures.

The following bids were awarded:

Paving, Sealing, Road Materials

- 1) Hutchens Construction
- 2) Blevins Asphalt
- 3) Bailey Quarries
- 4) Journagan
- 5) Huff

Striping:

- 1) Arkansas Fence Guardrail Pavement Marking

Bulk Salt:

- 1) Compass Minerals-no bid
- 2) Williams Diversified
- 3) Central Inc

Culverts:

- 1) Viebrock Sales & Service
- 2) West Pipe
- 3) Metal Culverts

Tires:

- 1) Purcell Tires
- 2) Hwy 13 Tire
- 3) Hill Country Tire
- 4) Commercial Tire/Goodyear
- 5) Pumps Tires

Fuel & Lubricants

- 1) Empire Energy
- 2) Great Plains Oil
- 3) Oakland
- 4) Allied Oil & Tire
- 5) Certified Laboratories

Matter to approve the recommendations and award the bids, also authorize County Counsel William McCullah to prepare nonexclusive contracts was brought to decision by a roll call vote: Wilson – yes; Maples – yes; Blades– yes; Smythe – yes. Matter carried

Great River Engineering-Discuss Medical Spring Bridge

Anne Pierce of Great River & Associates, discussion on Medical Spring Bridge, via teleconference. Discussion only, no decision made.

Discussion:

Discussion on Bridges, roads and equipment.

Watch spending all of Structural Material, all shops are held at 300,000.00 at this time.

Temporary Policies in effect during the current COVID-19 Pandemic Event

TEMPORARY POLICIES IN EFFECT DURING THE CURRENT COVID-19 PANDEMIC EVENT

Adopted March 19 2020

Continuity planning for the County requires preparing for threats such as the current COVID-19 pandemic event.

This temporary policy is enacted due to the declared COVID-19 pandemic, and will be terminated upon order of the County Commission.

Purpose. This policy is enacted to protect employees' health and safety while limiting negative impact on services provided by the County.

Leave Reports

The County's elected officials and department heads will work with the Human Resources Director to document employees on leave. Leave reports must include the employee's name and date(s) of absences. Such reports need to be emailed to the Human Resources Director each working day.

An employee who cannot report to work due to illness must call his or her supervisor to report their absence prior to the start of the work shift.

To protect the healthy workforce, supervisors are encouraged to send home all employees that show the symptoms

If an employee is sent home due to illness, the supervisor must immediately report this to the Human Resources Director.

Symptoms. The following employees shall stay home from work:

- Employees who have traveled to any foreign country within the last 14 days.
- Employees who reside with or have had close contact with someone who has traveled to any foreign country within the last 14 days.
- Employees who have been asked to self-quarantine by any doctor, hospital or health agency.
- Employees who have tested positive, been diagnosed with, or have had contact with, anyone who has been diagnosed with COVID-19.
- Employees with fevers, or unexplained coughs or shortness of breath.

Employees with high-risk exposure. Employees who have been exposed to household family members' symptoms are strongly encouraged to implement all practical social distancing, such as not attending meetings, practicing work place isolation, and using recommended sanitation practices.

An employee who believes that he or she may have been exposed to COVID-19 should contact a healthcare provider immediately.

Sick Leave During Pandemic.

Any employee who is absent from work due to his or her own illness or an illness of his or her spouse, child, parent, or member of his or her household during a declared pandemic event, is eligible for sick leave without complying with the requirement to submit a health care provider's statement verifying illness or expected return-to-work dates.

This will allow community health care facilities to utilize resources for the most critically effected population. Employees will be expected to follow the regular interdepartmental notification process to supervisors.

If an employee has no accumulated sick leave, or the employee is still unable to return to work after exhausting all accumulated sick leave, the County Commission will grant additional sick leave.

This matter to accept the Temporary Policies in effect during the current COVID-19 Pandemic Event, adopted March 19, 2020 was brought to decision by a roll call vote: Smythe – yes; Maples – yes; Blades - yes. Matter carried.

Budget Expenditure and Revenue

Expenditure and Revenue lines were reviewed and discussed.

Public Time: Time was extended to anyone who wanted to speak to the Commission at this time.

Adjournment: The matter to adjourn this meeting of Stone County Road and Bridge was brought to decision by a roll call vote: Wilson – yes; Maples – yes; Rogers – yes; Blades – yes; Smythe – yes. Matter carried; meeting adjourned at 12:28 PM.

