**Cindy Elmore – Stone County Clerk**

108 East 4th Street – PO Box 45 – Galena, MO 65656

Email: cindy.elmore@stonecountymo.gov 417-357-6127 – fax 417-357-6861

This is a request for records under the Missouri Sunshine Law, Chapter 610,

Revised Statutes of Missouri. I understand that the information is provided to me per

115.157 RSMo. and is only to be used for the purposes stated in the statue.

**SUNSHINE REQUEST**

I request that you make available to me the following records or records that relate to:

I request that the records responsive to my request be copied:

Copy and Mail: \_\_\_\_\_\_\_\_\_\_ I will pick up: \_\_\_\_\_\_\_\_\_\_ Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please Print Clearly**

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Printed Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Written Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_E-mail:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please forward your request to Stone County Clerk’s Office, PO Box 45, Galena, MO 65656.

Fax: 417-357-6861 or E-Mail to cindy.elmore@stonecountymo.gov or jeri.row@stonecountymo.gov.

Cost: $.10 per page for prints, $5.00 for CD, No charge if e-mailed or requester provides CD.

Signature of Recipient/Date