**Denise Dickens – Stone County Clerk**

108 East 4th Street – PO Box 45 – Galena, MO 65656

Email: denise.dickens@stonecountymo.gov 417-357-6127 – Fax 417-387-3438

This is a request for records under the Missouri Sunshine Law, Chapter 610,

Revised Statutes of Missouri. I understand that the information is provided to me per

115.157 RSMo. and is only to be used for the purposes stated in the statue.

**SUNSHINE REQUEST**

I request that you make available to me the following records or records that relate to:

I request that the records responsive to my request be copied:

Copy and Mail: \_\_\_\_\_\_\_\_\_\_ I will pick up: \_\_\_\_\_\_\_\_\_\_ Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please Print Clearly**

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Printed Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Written Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please forward your request to Stone County Clerk’s Office, PO Box 45, Galena, MO 65656.

Fax: 417-387-3438 or Email to denise.dickens@stonecountymo.gov or missy.lander@stonecountymo.gov.

Cost: $.10 per page for prints, $5.00 for CD, plus staff hourly rate

Signature of Recipient/Date